

**Service Committee
January 19, 2010
5:45 PM
Minutes**

Call to order: Mr. Deeds called the meeting to order at 5:50pm.

Roll Call: Present for roll call were Mr. Deeds, Mrs. Turner and Mr. Wynkoop. Also in attendance was Mayor Ebert, Bill Sims (Construction Svcs), Matt Peoples (Public Works), Steve Smith (WWTP), Dick Miller (Urban Forester), Gary Schmitt (Water), Steve Farst (EMH&T) and Nanisa Osborn.

Staff Reports:

Bill Sims – The Diley Ridge Medical Center project is down for the winter and will resume in the spring. The Mt. Carmel and Fairfield Medical people are busy moving into that building.

Manifold –Phalor site development is underway.

Grace Bible expansion's site work is dormant for the winter.

Eichorn/Rutherford/ Robinette was substantially completed in December 2009. A couple small items will be finished up in the spring.

The skate park concrete work was completed in December 2009 and is currently fenced off until the clean-up work is finished around it. The landscaping plan for that area is being worked on by Gary Bumpus. There will be a volunteer day where youth from the community can come and help to finish up the landscaping. Mr. Deeds suggested that the youth be a part of the landscaping plan as well. EMH&T delivered contract documents regarding the 2010 Street Program. The scheduled plan is to begin advertising on February 10th, with a bid opening of March 5th and bringing the recommendation to Council on March 15th. The job should start mid to late April and finish up in July.

Matt Peoples – Insurance changes were significant this year and they are working through those. Approval and a contract were received for the replacement of the windows at 10 N High. There will be a kick-off meeting soon.

Dick Miller – The 2010 Spring Street Tree planting project is being drawn up and will go to STAB next week and hopefully go out to bid in February.
Light tree pruning is being completed throughout the Village.

Steve Smith – The preliminary numbers are back on the sludge press. We hauled 198 dry tons in 2008; 320 dry tons in 2009 at a 25% reduction in rate per ton.

OSHA end of year reports are completed.

The low temperature over the cold spell was .9 degrees as reported by the weather station.

The 2010 projects are being discussed and prepared.

We are going to MORPC to discuss the 208 area sewage plan with the EMA on Friday.

Shawn Starcher – Not in attendance

Gary Schmitt – Pressure filters 5 & 6 have been recharged with the sodium permanganate as a part of the preventative maintenance program.

The EPA was in for the 3 year certification. All 3 employees passed and the laboratory passed though it was noted that the lab should look more like a “qualified, certified laboratory”. They are starting to rehab the lab on their own and should be done in a month or so.

December 16th we had a Girl Scout Troop tour the water plant and they were impressed with the cleanliness of the facility.

A report was included in the packet. There have been some changes to that due to water main breaks of recent. There have been 6 breaks since November 25th, 2009.

The fire hydrant at the New Life church was replaced due to leaking.

Hanners Park and the bulk water fill station were winterized the first week in December.

There was a leak on the fill pipe of the South Gender Rd water tower that was not evident until after the rehabilitation work was completed. They came back in and completed all the repairs in accordance with the contract at no extra charge.

Meter readings were completed on January 4th and the next readings will be taken next week.

The heating units on the control systems at the well fields are being monitored.

Some of the water staff assisted the street department with the plowing of the snow.

Engineer's Report:

Mr. Farst restated that they have helped get the materials together for the 2010 Street Program as of late.

The outcome of the 2009 application to the OPWC for funding of the Gender Road improvements south of 33 was favorable and a grant will be awarded in the amount of \$2 million. This project will have construction occurring in 2011 with all the design process taking place in 2010.

Pended Items:

09-26 Stormwater Design Manual Revisions – Matt Peoples

Nothing to report; still identifying needed changes.

09-27 Utility Extension Reimbursements - Matt Peoples

Nothing to report at this time.

New Items for Discussion:

10-01 Selection of Vice-chair – Rick Deeds

It was decided that Mr. Wynkoop would be Vice-Chair.

10-02 Bush Ditch Tile Project Change Order – Matt Peoples

In October 2009, Franklin County Drainage Engineers identified a portion of the Bush Ditch Drainage tile that had to be repaired / replaced. The original estimate was \$27,000 and that was what was requested from Council in an ordinance. The actual cost ended up being \$32,000. This is a request for authorization of the \$5000 change order as an emergency legislation. Mrs. Turner will sponsor this legislation.

10-03 ODOT Support Legislation – Matt Peoples

ODOT requested support legislation from us to help them get some funding from the Federal Government to replace the twin slab bridges over the Tussing Ditch. They need some support legislation. Mr. Wynkoop will sponsor the legislation.

10-04 Water & Sewer Rates – Matt Peoples

Ms. Osborn presented this to the Finance Committee in December. A modest increase in water and sewer rates is proposed. Discussion ensued. Mrs. Turner will sponsor both pieces of legislation.

10-05 Washington St. Permissive Tax Resolution – Matt Peoples

Franklin County Engineer holds a portion of the motor vehicle license tax in an account for the Village. We can use those funds for work on arterial street maintenance in town. This is a formality for Council to be able to use those funds on Washington Street for an overlay product. We will need to request to suspend the rules on this legislation and Mr. Deeds will sponsor it.

Old/New Business: None at this time.

Adjournment

Mrs. Turner moved to adjourn this meeting of the Service Committee, seconded by Mr. Wynkoop.

VOTE: **AYES:** Mr. Wynkoop, Mr. Deeds, Mrs. Turner

NAYS:

Motion carried. Time out 6:29pm